



**Thirty day notice of Intent to Vacate**

All notices must be given on the 1<sup>st</sup> of the month you intend to vacate  
(Example: notice given to vacate on 6/1/13 to vacate on 6/30/13)

\_\_\_\_\_  
Today's Date/1<sup>st</sup> of the month

You are hereby notified that the undersigned renters of the premises known as (address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Intend to terminate the tenancy on the last day of:

\_\_\_\_\_  
Month/year

I/We understand that we may not move until I/we have completed the move process and have been issued a voucher.

I/We understand that we cannot start receiving assistance on a new unit until the Request for Tenancy Approval has been approved, an inspection has passed, and our thirty day notice has expired.

I/We understand that it is our responsibility to leave the above mentioned unit in a clean sanitary condition with no significant damage.

Forwarding address if known:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Head of Household Name

\_\_\_\_\_  
Landlord/owner name

\_\_\_\_\_  
Signature/date

\_\_\_\_\_  
Signature/date

Updated 6/19/13 ck

