

Notice of Public Meeting
of the
Nevada Rural Housing Authority Board of Commissioners

The Nevada Rural Housing Authority ("NRHA") Board of Commissioners will conduct a public meeting on August 17, 2017 beginning at 10:00 am in person at 3695 Desatoya Drive, Carson City, Nevada.

NOTICE

1. Items may be taken out of order;
2. Two or more items may be combined;
3. Items may be removed from the agenda or delayed at any time;
4. Public comment is limited to 3 minutes per person. Comment cannot be restricted based on viewpoint.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the number listed in advance so that arrangements for attendance may be made, (775) 887-1795.

Public comment is limited to 3 minutes per person.

AGENDA

Action may be taken only on those items denoted for possible action, designated by an asterisk “*”.

Lite Breakfast Served (Continental style)

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Public comment and discussion:** No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.
4. **Consent Agenda:**

(All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Board Chair or Vice Chair retains discretion in determining whether or not an item will be pulled off of the consent agenda. Comment is limited to 3 minutes per person.)

Approval of previous board meeting minutes:

- a) Approval of Board Meeting Minutes from July 13, 2017

Department and Consultant Reports:

- b) Report from Jim Shaw
- c) Report on Properties – Missi Pollender (Weststates)
- d) Report on Grant Activity – Lisa Ruiz
- e) Report from Homebuyer Services (HAL) – Diane Arvizo
- f) Report from Rental and Housing – Jeni Rios
- g) Report from Community Development Department – Jack White/John Alphson
- h) Report from Accounting and Finance – Tiffany Hornsby
- i) Report from Human Resources – Stacey Sept

END OF CONSENT AGENDA

5. ***For Possible Action Resolution 2017-08-01*** – Approval To Submit Annual Section 8 Management Assessment Program Certification (SEMAP) – Jeni Rios
6. ***For Possible Action Resolution 2017-08-02*** Approval To Authorize Change Of Signature Authority First Independent Bank Account for Yerington Manor Reserve Account - Tiffany Hornsby
7. ***For Possible Action Resolution 2017-08-03*** - Approval To Authorize Change Of Signature On All First Independent Accounts For NSP2 To Include the Operating Account, Trust and Security Deposits – Tiffany Hornsby
8. ***For Discussion and Possible Action*:** Contract with Capitol Partners
9. **For Discussion:** Updates from Deputy Director Bill Brewer
 - a) Intro of new CDG Director (Bio Stacey)
 - b) Weatherization Deal Program
 - c) KPS3 quarterly update
 - d) RNDC Transfers
 - e) New Building Site
 - f) MOUs Douglas and Mesquite
 - g) Phone Systems

BOARD MEETING ENDS; RETREAT PORTION BEGINS

Department Performance Plan/Initiatives (what we said we would do, what we did/didn't do last and why, where are we now, what are we going to do next year?)

10. **For Discussion:** 3 Stepping it Up Awards (Presenters: Bill and Gary)
11. **For Discussion:** Presentation on Rental and Housing (15 minutes)
12. **For Discussion:** Presentation on Homebuyer Services (HAL) (15 minutes)
13. **For Discussion:** Presentation on Community Development Group Department (15 minutes)
14. **For Discussion:** Presentation on Human Resources and Administration Department (15 minutes)
15. **For Discussion:** Presentation on Finance and Accounting Department (15 minutes)
16. **For Discussion:** Presentation on Executive Department (15 minutes)
17. **Presentation By Task Forces**
 - a) Brief overview of the task forces concept and why we chose this – Sheri Woodsgreen
 - b) Presentation from Human Resources and Administrative Department to introduce each task force. Here are the task force teams formed Stacey Sept 5 minute presentation from

each task force on what they have chosen to do and why and what they have accomplished so far.

1. Presentation from Assistance to Independence **Team** – Jeni Rios (7 minutes)
2. Assistance to Independence **Task Force** – Bridge the Gap between Assistance and Independence (5 minutes) Beth Dunning, Tiffany Hornsby, Simone Garza, Melissa Meneses.
3. Homeownership Task Force – Promote and Support Successful Homeownership (5 minutes) Kimberle McKee, Stacey Sept, Miguel Alvarez, Victoria Rogers, Paul Hannafin.
4. Affordable Housing Solutions Task Force – Develop Affordable Housing Solutions (5 minutes) Janet Thompson, Ulysses Garcia, Lourdes, Perez, Anna Villalobos, Paulina Torres, Meghan Beltrami.
5. Capital Resources Task Force – Develop Capital Resource Solutions (5 minutes) Don Boebel, Margarita Bautista, Roy Smith, Lena Frias, Diann Hamman.
6. Organizational Excellence Task Force – Promote, Support and Inspire (5-minutes) Kathi Dupper, Heather Simola, Grant Brewer, Melanie Evans, Sherry Wood, Lizzie Higginbotham.

18. **Date of next meeting:**

- a) Board Meeting – September 21, 2017 at 10:00am - Telephonic

19. **Public comment and discussion:** No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

20. **Adjournment:**

Members of the public can request copies of the supporting material for the meeting by contacting Sherry Wood at (775) 887-1795 ext. 129 or email swood@nvrural.org.

This Agenda has been posted at the following locations:

NRHA Website Home Page, under Events: www.nvrural.org

Nevada Public Notice Website: <https://notice.nv.gov/>

Government: Special Districts

Entity: Nevada Rural Housing Authority

Public Entity: Nevada Rural Housing Authority

NRHA Main Office: 3695 Desatoya Drive, Carson City, NV. 89701

NRHA Las Vegas Office: 3685 Pecos-McLeod, Las Vegas, NV 89121

Weststates Property Management: 106 W. Front St., Elko, NV. 89801